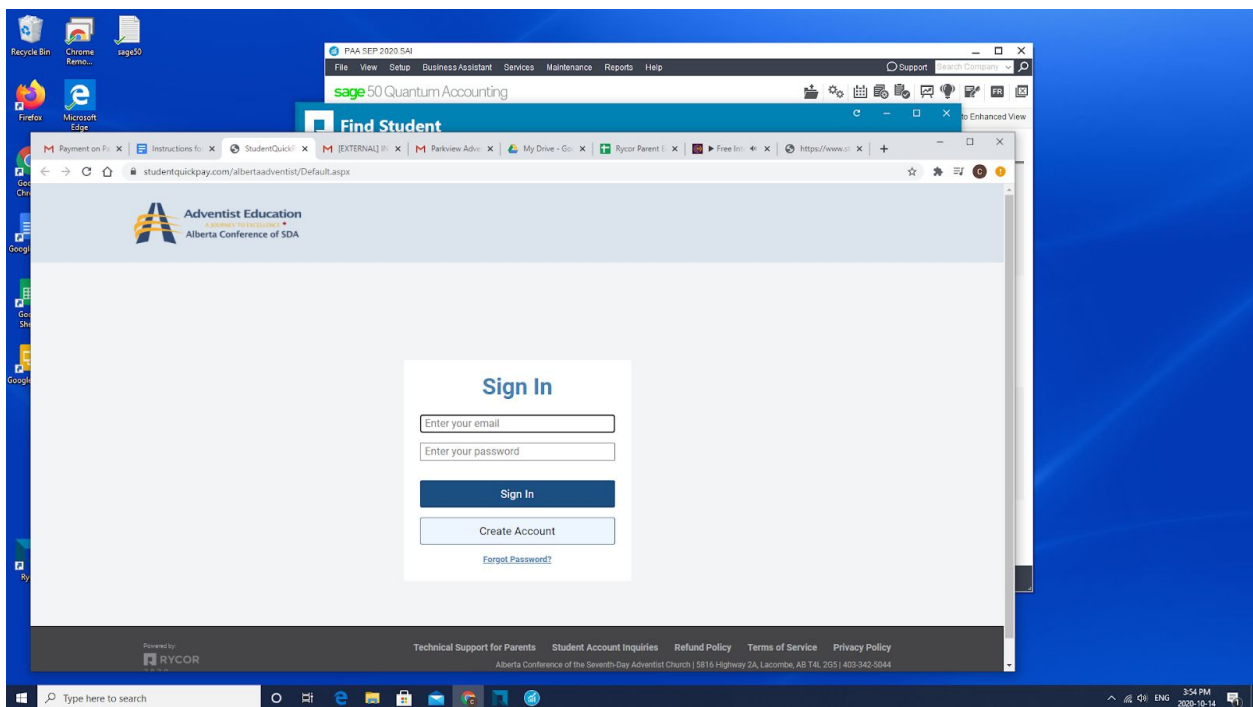


Dear Parents,

PAA is pleased to announce that Rycor is ready to process your payments. Please follow the instructions below.

Click on the link below:

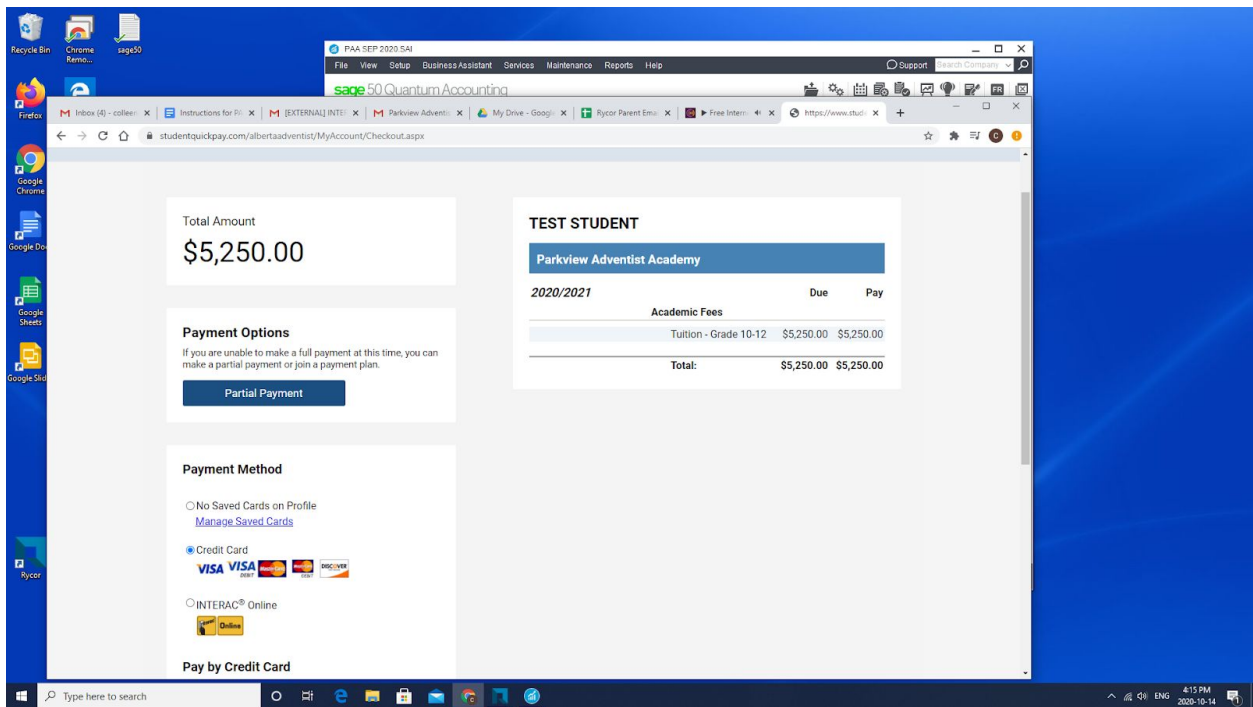
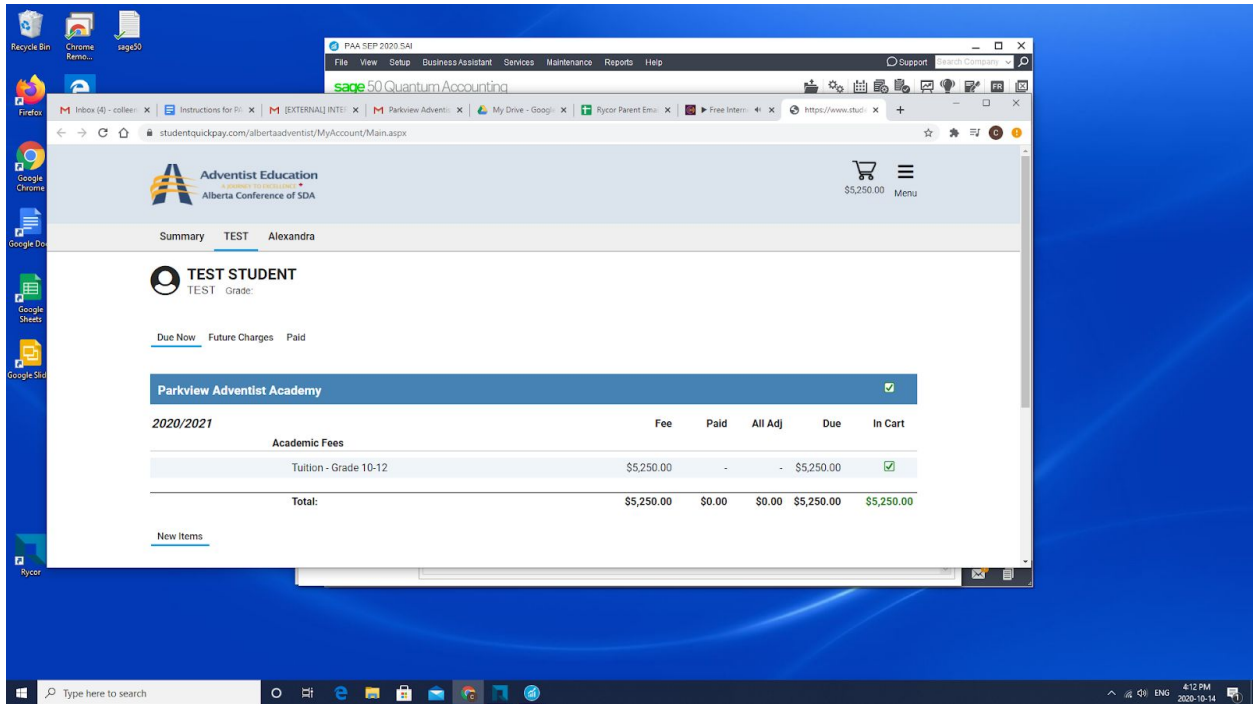
<https://www.studentquickpay.com/albertaadventist>



Your username is the email address these instructions came to. Enter your email address and click “Forgot Password” to reset and create your new password.

You should see the following screen with tabs for each of your children. This may include children at another school as well. Click on the tab with your child’s name to see a more detailed list of fees.

To pay, click on the shopping cart in the top right corner of the screen. Parents have the option to pay in full, choose a payment plan or make a partial payment. (The “payment plan” button is missing from the TEST student screen but you will see it on your screen.)



If your child is working for PAA in custodial or as a teacher's aid, there will be an adjustment to your final payment(s) depending on how much the student has earned over the course of the

year. If you choose to pay in full, then the student will have a credit at the end of the year which will be paid out in July 2021.