

# PARKVIEW ADVENTIST ACADEMY

*STUDENT & PARENT HANDBOOK*

**2024-2025**



**BELONG - BELIEVE - BECOME**

PARKVIEW ADVENTIST ACADEMY

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## Welcome to Parkview Adventist Academy!

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We are pleased with your decision to be part of our learning community. Parkview Adventist Academy is committed to fostering a positive learning environment and to creating a safe a caring culture for all of our stakeholders. PAA is a school rooted in a love for God and love for its community. Our relationships are rooted in years of providing Adventist Education for an array of students from all corners of the globe and of all walks of life. We take pride in the fact that we have evolved into what we have become today and we look forward to how God will continue to lead in our journey heavenward.

PAA promotes Adventist Education and aligns itself with God's vision and mission for our school. We cater to all students from various Christian backgrounds and are focused on bringing each youth entering our halls to experience the relentless love that their Maker has for them. Jesus Christ is our example and we seek to honour Him by encouraging each other to develop spiritually, mentally and physically, integrating faith and learning, and maturing in Christ.

PAA was established in 1907 and in 2020, the school became its own campus under the direction of the Alberta Conference of the Seventh-day Adventist Church. We have developed a rich and diverse program which includes religious studies, extra-curricular and athletics programs, in addition to the Alberta Program of Studies. These additional programs enable us to foster positive relationships in an inclusive learning environment. Our school has a foundation in discipling our students to partake in the Great Commission set before us in Matthew 28:19-20:

*"Go, therefore, and make disciples of all nations, baptising them in the name of the Father and the Son and the Holy Spirit, teaching them to follow all that I command you; and behold, I am with you always, to the end of the age."*

## Our History

Parkview Adventist Academy (PAA) traces its roots back to the 1900s when railroad construction and free homesteads attracted settlers to the prairie provinces. In 1907, the school was established in Leduc, AB. That same year, Lacombe, Alberta, was selected as its permanent site, where construction began of what we now know as Burman University. Over the years, the school went through several name changes, with the high school division being established in 1947. In March of 1982, the Academy was officially separated from what was then named Canadian Union College (CUC) and renamed Parkview Adventist Academy. In 2020, the Alberta Conference of Seventh-day Adventists assumed ownership and operation of PAA. Construction of the new school facility began in the spring of 2021 and has been operational since the beginning of the 2021-2022 school year.

## Our Alumni

PAA has numerous graduates which have helped to shape the culture of our school. Many of our graduates have pursued post-secondary education in all fields such as medicine, industrial arts, education, pastoral programs, legal, government, accounting, and much more. Our Alumni are a key pillar to our continued operation. Many believe in the cause of Adventist Education and as a result have donated generously to the continuation of this institution. We value our relationship with our Alumni and hope to continue to grow and to provide top quality education and programming for current and prospective students.

## Accreditation

Parkview Adventist Academy is classified by Alberta Education as a fully accredited independent school offering the program of studies that meet all the requirements for an Alberta High School Diploma. PAA is further accredited by the Board of Regents of the General Conference of the Seventh-day Adventists. In addition, it holds a six-year accreditation from the denomination of the North American Division; the highest available accreditation from the organisation.

## Our Board

Parkview Adventist Academy operates under the auspices of the PAA School Board. This board consists of members from 7 constituencies: College Heights SDA Church, Lacombe Community Church, EPIC Church, Red Deer SDA Church, Sylvan Lake SDA Church, Ponoka SDA Church and Wetaskiwin SDA Church. The PAA School Board is the delegated authority to act on behalf of the Alberta Conference Executive Committee between regular and special Constituency Meetings, to conduct the operation and to manage the assets of PAA.

# Admissions

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Parkview Adventist Academy has been established to educate every young person of high school level with the desire to pursue Christ-centred & character-building education. Students that choose Parkview Adventist Education as their school of choice agree to uphold the standards of the school and to comply with its rules and regulations, as laid out in this handbook.

## Application Eligibility

Students registering to Parkview Adventist Academy must have completed grade nine or have courses completed that are equivalent to the Grade 10, 11 or 12 Alberta High School Program of Studies.

## The Application Process

1. Applicants and their parents/guardians must:
  - a. Read the School Handbook and other policy materials;
  - b. Complete the registration package in its entirety;
  - c. Attend a scheduled intake meeting with the school administration;
  - d. Receive Financial clearance (including clearing up outstanding balances).
2. Upon acceptance, the applicant and their parents/guardians will receive an official acceptance letter and be referred to the PAA Business Manager to complete their financial agreement form.

## Registration & Late Registration

Registration for the following school year will be open to families mid-February to new and returning students. Should maximum enrollment (40/grade) be attained by grade level, returning students of that grade level will be given priority if in good standing. Late registration may result in a limited number of option class picks as some classes fill up quickly.

## Documentation Required for Registration

When you register please ensure to provide the following documents:

1. Valid Social Insurance Number (SIN)
2. Birth Certificate
3. If you are from out of the country, please provide the appropriate government issued documentation to our office.

## Academic Information

As an independent school, we have the opportunity to implement curriculums that extend beyond the Alberta Program of Studies. We offer a robust program for our students which allows for our students to thrive and to discover their various skills and expand their knowledge. Part of being an adventist school we require all students registered with us to be enrolled in our annual Religious Studies programs. This program delivers a Bible-based approach to encourage our students to pursue and build a relationship with their Maker.

### Course Offerings

Core Classes (Daily)		
Grade 10	Grade 11	Grade 12
Religious Studies 15	Religious Studies 25	Religious Studies 35
<a href="#">Social Studies 10</a>	<a href="#">Social Studies 20-1/20-2</a>	<a href="#">Social Studies 30-1/30-2</a>
<a href="#">English 10</a>	<a href="#">English 20-1/20-2</a>	<a href="#">English 30-1/30-2</a>
<a href="#">Physical Education 10/20/30</a>	<a href="#">Physical Education 10/20/30</a>	<a href="#">Physical Education 10/20/30</a>
<a href="#">CALM 10/Worksafe/Foodsafe</a>	<a href="#">Biology 20</a>	<a href="#">Science 30</a>
<a href="#">Science 10</a>	<a href="#">Chemistry 20</a>	<a href="#">Biology 30</a>
<a href="#">Math 10C</a>	<a href="#">Physics 20</a>	<a href="#">Chemistry 30</a>
<a href="#">Math 10-3</a>	<a href="#">Math 20-1</a>	<a href="#">Physics 30</a>
	<a href="#">Math 20-2</a>	<a href="#">Math 30-1</a>
	<a href="#">Math 20-3</a>	<a href="#">Math 30-2</a>
		<a href="#">Math 31</a>
Options Classes (M-Th Only) - May Include		
Foods 10/20	Personal Finance	Dig. Photography 10/20/30
Choir 15/25/35	Foods 30	Art 10/20/30
Printing and Pottery	Outdoor Education	Work Experience 15/25/35
Film and Media Art 15	Sewing	... and more!

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## Course Sequencing

Grade 9	Grade 10	Grade 11	Grade 12
	English 10-1 (Above 65% in English 9)	English 20-1 (Above 65% in English 10-1)	English 30-1 (Above 65% in English 20-1) Universities & Technical Schools
English 9	or	or	or
	English 10-2 (65% or below in English 9)	English 20-2 (Above 50% in English 10-1 or 10-2)	English 30-2 (Above 50% in English 20-1 or 20-2) Technical Schools

	Socials Studies 10-1 (Above 65% in Socials Studies 9)	Socials Studies 20-1 (Above 65% in Socials Studies 10-1)	Socials Studies 30-1 (Above 65% in Socials Studies 20-1) Universities & Technical Schools
Socials Studies 9	or	or	or
	Socials Studies 10-2 (65% or below in Socials Studies 9)	Socials Studies 20-2 (Above 50% in Socials 10-1 or 10-2)	Socials Studies 30-2 (Above 50% in Socials 20-1 or 20-2) Technical Schools

		Math 20-1 (Above 75% in Math 10C)	Math 30-1 (Above 75% in Math 20-1) Universities & Technical Schools
	Math 10C (Above 65% in Math 9)	or	or
	or	Math 20-2 (Above 50% in Math 10C)	Math 30-2 (Above 50% in Math 20-1 or 20-2) Universities & Technical Schools
Math 9			
	Math 10-3 (65% or below in Math 9)	Math 20-3 (Above 50% in Math 10-3)	

		Physics 20 (Above 75% in both Science 10 & in Math 20-1)	Physics 30 (Above 65% in Physics 20) Universities & Technical Schools
		Chemistry 20 (Above 65% in Science 10)	Chemistry 30 (Above 65% in Chemistry 20) Universities & Technical Schools
		Biology 20 (Above 65% in Science 10)	Biology 30 (Above 65% in Biology 20) Universities & Technical Schools
Science 9	Science 10	Science 20 (Above 50% in Science 10)	Science 30 (Above 50% in any 20-level Science) Universities & Technical Schools

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## Alberta High School Diploma Requirements

Students need a minimum of 100 credits to graduate with an Alberta High School Diploma. Class schedules are designed to permit students to select courses that are within their range of ability and interest. Students should be aware that there are a variety of entrance requirements for post-secondary institutions, and should plan their programs accordingly.

Alberta High School Diploma Requirements
Minimum 100 Credits including the following:
English Language Arts - 30 Level (ELA 30-1/30-2)
Social Studies - 30 Level (SST30-1/30-2)
Mathematics - 20 Level (MAT20-1/20-2/20-3)
Science - 20 Level (SCI20/SCI24/BIO20/CHEM20/PHY20)
Physical Education 10
Career and Life Management
10 credits in any combination from: <ul style="list-style-type: none"> <li>- Career and Technology Studies (CTS) Courses</li> <li>- Fine Arts</li> <li>- Second Language Courses</li> <li>- Physical Education 20 and/or 30</li> <li>- Knowledge and Employability Courses</li> <li>- Registered Apprenticeship Program Courses</li> <li>- Locally developed courses in CTS, fine arts, second languages or Knowledge and Employability occupational courses</li> </ul>
10 credits in any 30-level course (in addition to a 30-level ELA and SS courses). These courses may include: <ul style="list-style-type: none"> <li>- 30-level locally developed courses</li> <li>- Advanced level (3000 series in Career and Technology Studies Courses)</li> <li>- 30-level Work Experience courses</li> <li>- 30-level Knowledge and Employability Courses</li> <li>- 30-level Registered Apprenticeship Program Courses</li> <li>- 30-level Green Certificate Specialization courses</li> <li>- Special Projects 30</li> </ul>

## Academic Load

The maximum academic load (inclusive of both onsite and distance learning) is 20 credits per semester not including Religious Studies. Deviation from this policy requires the approval of the school administration. Students allowed to take an overload will be monitored, and may be required to drop excessive credits.

## The Dash Program

PAA offers three levels of programming to further students' career goals. The grades received in your first year of high school will help determine which dash program you qualify for:

- Dash 1 classes meet the admission requirements to any post-secondary program.
- Dash 2 classes meet the requirements for most post-secondary programs.\*
- Dash 3 classes are designed for students pursuing an apprenticeship program or entering the workplace directly after high school.

Note: some apprenticeship programs recommend that students have a more rigorous course stream for specific subjects.

\*Achieving a high mark in a Dash 2 class may be more beneficial to your post-secondary plans than a mediocre grade in a Dash 1.

## Adding/Dropping a Class

Students can add/drop class until two weeks after the start date of a semester. Anything over that timeframe will be considered a withdrawal and will reflect as such on a students' Detailed Academic Report (DAR).

*To add or drop a class:*

1. Speak to the classroom teacher regarding your intent to add/drop a class.
2. Pick up an Add/Drop form from the PAA office.
3. Retrieve signatures from parents/guardians, students, and teachers.
4. Take your completed form to the Principal or Vice Principal for final approval.

## Attendance Policy

A basic yet fundamental way to make a difference in your academic success is to make sure that you attend school regularly and on time. The long term impact of absences or lates is significant and has the potential to result in upgrading post-secondary. Therefore, at PAA we want to avoid that and make sure that all of our students attend school regularly and punctually. Section 31 of the Education Act states that the "student shall attend school regularly and punctually". To this end, PAA has developed these guidelines to support our students' attendance.

*\*Note that the use of the word "absence" in this policy primarily refers to **unexcused absences**.*

### *Attendance Policy*

1. Attend your classes regularly. This is for your benefit first and foremost.
2. Beat the bell. Being punctual is a healthy habit to develop not just now, but for the future.
  - a. If you're late, please notify the office and pick up a late slip before coming to class.
  - b. Anything unexcused past 20 minutes from the start of class will result as an unexcused absence.
3. Frequent absences will be monitored and will result in appropriate consequences.
  - a. **3+ class absences** - The classroom teacher will monitor the student's attendance and speak directly with the student to help resolve frequent absences
  - b. **5+ class absences** - The classroom teacher will continue to monitor absences followed with a phone call to parents and follow up with an email addressing the student, their parents, and the school administration expressing their concerns and to discuss the impact in learning this has on their child.
  - c. **10+ class absences** - The classroom teacher will notify the school administration who will make a phone call to arrange a meeting involving the parents, the student and teacher to further develop a support plan. Consequently, this may result in being withdrawn from a particular class.

An automated communication messaging service has been implemented with the purpose to notify parents by text-message and phone call of all unexcused absences.

To ensure the well-being of all our students, our staff will strive to communicate frequent absences.

### Grade Scale

Grades can be accessed through PowerSchool throughout the semester by parents and students. At the beginning of each year, parents and students will be notified on how to access current and live grades. It is important that students pay attention to their grades and that they are reflective of the work submitted to their teachers. If there are any discrepancies, please contact the classroom teacher for clarification. Grading is expressed in percentages.

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## Assessment Philosophy

Our teachers have the philosophy that any student who wants to improve their marks has the opportunity to do so until the last day of a semester. It is a student's responsibility to communicate with their teachers to receive extensions or a grace period to improve their overall mark in a class. The school will notify parents when grades dip below 60% and will reach out to students with options to improve their grades.

## Communication Week/Report Cards

The partnership that the school has with families is vitally important to support student learning. It is best practice for schools to communicate with families throughout the year to ensure that families, students, and the school are on the same page to foster the best outcome. PAA will have mid-term interviews with parents (Communication Week) to highlight successes and areas for growth. These meetings provide parents clarity on their child's academic progress and allow parents to strengthen their partnership with their child's teachers to better support their child's learning. In addition, impromptu meetings with a classroom teacher and/or parent can be set up at any appropriate time by either party. Finally, at the end of each semester a report card will be sent by email to parents and students.

## Class Schedule

### Monday-Thursday

8:25 - 9:10	Religious Studies
9:15 - 10:35	Block 1
10:40 - 12:00	Block 2
12:00 - 12:50	Flex Block/Lunch
12:50 - 2:10	Block 3
2:15 - 3:35	Block 4

### Friday Class Schedule

8:25 - 9:45	Block 1
9:50 - 11:10	Block 2
11:15 - 12:35	Block 3

## Office Hours

Our school is open to students from 8:00am - 4:00pm. Anytime before or after these hours the school doors will be locked. It is the responsibility of the students and their parents/guardians to make appropriate arrangements for pick-up and/or drop off that respect our office hours. We will respectfully ask students to exit the building after 4:00pm.

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## Financial Information

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Being an independent school we work really hard to keep tuition affordable for our families. Due to the increased cost of living and changing economy it is not sustainable to maintain an unchanging tuition cost. As such, every year Parkview Adventist Academy, will review the operating budget, based on student enrollment, and make an informed decision to maintain a balanced budget. We have various scholarships, a 3-way Matching grant, Siblings' Discounts, and a Worthy Student Fund that may be applied to students' accounts should they qualify for financial support (see page 16 for more information).

Plans to meet financial obligations should be made in advance with our Business Manager for the entire school year. If financial circumstances change parents/guardians will need to consult with the Business Manager as soon as possible.

### Tuition Rates and Fees

The tuition rate is not based on the number of credits the student is taking; a flat rate is charged per semester. Therefore, it is in the student's best interest to take as many classes as they are able per semester.

Description	Annual amount
One student	\$4500
Two students at PAA	5% tuition reduction for both
Three students between CHCS and PAA	3rd student 50% tuition reduction
Four + students between CHCS and PAA	4th and additional students no tuition
Registration Fees	\$250
Mandatory Fees	\$300

\*There is a 5% tuition reduction if paid in full by the end of September.

Items not included in tuition and fees:

- Sports fees; Field Trip Fees; Art supplies; Foods supplies; School materials; School photo retakes; Class Swag; Club dues; Graduation Fees; Class Trip; Property Damage; ... and more

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## Per Credit Costs

With the approval of the school administration students in Grade 12 can take a modified academic load with one or two classes per year. The per credit rate is \$140 plus half the school fees regardless of their part-time status. Please note that part-time students are not eligible for scholarships and discounts.

## Educational Cost

The cost of studying at Parkview Adventist Academy includes several components. The [Tuition Agreement Form](#) has a breakdown of fees and tuition. Some Career and Technology Studies courses, such as food, media, and art classes, may have a course fee.

Mandatory Fees Cover events such as, but not limited to:

- ❖ Student Accident Insurance
- ❖ Student Association
- ❖ Campus Ministries
- ❖ Yearbook
- ❖ Social Events
- ❖ Campus Intramurals
- ❖ Class Dues
- ❖ School Sponsored Events

## Refunds

A student who withdraws from school during a given semester will receive the following prorated refunds:

End of 1st week	100%
1-2 weeks (less \$25/course)	100%
3-5 weeks	75%
6-8 weeks	50%
9-13 weeks	25%

## Accident Insurance

PAA carries a standard insurance policy, which covers medical expenses incurred as a result of an accident sustained by a student during school hours/events.

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## Scholarships

PAA has a variety of scholarships available to incoming and current students. Many entrance scholarships are available to students graduating from junior academies across Canada. In addition, matching and incentive scholarships are available for worthy students.

### *Current Available Scholarships*

#### \$1000 Entrance Scholarship

The Alberta Conference of the SDA Church is committed to a \$1000 Entrance Scholarship for all new Grade 10 students attending PAA.

#### Honor Roll Grant

All students have access to an Honor Roll Grant. This discount applies to students' accounts if their academic standing for the previous school year averages 85% or higher.

## Financial Assistance

### Worthy Student Fund

Families choosing Adventist Education for their children can at times find it difficult to make ends meet. Therefore, each year we set an amount as part of our operating budget to help reduce the financial burden for qualifying families. Please note that this fund is replenished by donors throughout the school year. We are so grateful for their contributions!

### 3-Way Matching

Parkview Adventist Academy, the Alberta Conference of the SDA Church, and our Constituencies have a partnership to support families that qualify for 3-Way Matching. For further information please contact our office and we will send you the appropriate paperwork to complete. The deadline for 3-Way Matching submissions is October 31.

### Family Discounts

Families with multiple children may receive additional discounts. Please review the Tuition Rates and Fees section above.

Finally, PAA holds a Student Awards program at the end of the academic year. Awards and scholarships are given to those who have excelled in the areas of leadership, academic achievement, and community service during the school year.

# Student Life

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## Educational Resources

### Laptops/Chromebooks

We do not make specific recommendations toward any brand or model of a chromebook or laptop. However, we do ask that you consider these criteria when making your purchase of a device. The device should:

- support Google Suite;
- have a fully functional keyboard;
- connect to the internet with ease,
- you should be able to troubleshoot when an error or issue arises.

Finally, please note that we want to emphasise that the electronic device you choose does not have to be expensive.

### Schoology & PowerSchool

Students and parents will receive access to Schoology and PowerSchool to help track students' work (complete and/or incomplete), grades and other important class information. You will receive access to these platforms from the beginning of the school year. Should you have any difficulty accessing either platform please contact the office for further assistance or check [our website](#) for a step-by-step tutorial.

### School Textbooks

Students are assigned a textbook for courses that require them. It is the student's responsibility to keep this textbook in good condition and return it at the end of the semester. Failure to do so will result in fines levied. Amounts are based on the cost of textbook replacement.

### School Supplies

Besides a personal laptop or Chromebook, students will need to come to school with various educational implements. Please check the website for a [school supply list](#).

## Flex Block

At PAA, we are offering additional support time for students through what we call Flex time. This is an excellent time for review, catch up or quiz and test retakes. If additional support is required beyond the time please book time with your classroom teacher after school or during their spares.

## Work Experience

Work experience credits are available from employment in/out of school. Students who work 75 hours or more during a semester may qualify for work experience credits. These can be used towards graduation. If you are working and want to get these credits, ask the office for a Work Experience Form at the beginning and end of a semester.

## Student Dress Code

We are part of a learning community where we respect each others' differences and styles. We acknowledge that trends are appealing and important to all humans entering our building. However, we uphold modesty, neatness and respect. Any specific questions or clarity regarding dress code can be directed to the administration.

## Code of Conduct

Our aim at PAA is to foster a positive learning environment for all students. As such we uphold the message found in Philippians 4:8

*"Finally, brothers and sisters, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable - if anything is excellent or praiseworthy - think about such things."*

As a school we uphold values that set us apart and generate behaviours that promote kindness, care, and respect. We are a collection of humans sharing the same space and a set responsibility lies on each one of us to ensure the safety and comfort of all our students and staff. Please consider each of the following as part of your responsibilities:

- Treat everyone with kindness and respect; this includes yourself;
- Fill your mind with music and media that promotes positivity and wellness;
- Be mindful of the space we share and maintain appropriate behaviour;
- Promote a health conscious lifestyle, refraining from the use of harmful substances;
- Keep to what is true, noble, right, pure, lovely, admirable, excellent and praiseworthy.

## Discipline

Parkview Adventist Academy believes in a collaborative approach to support our students to ensure their social success at PAA. PAA looks to the root of negative choices and seeks opportunities to help students struggling with negative behaviour. We uphold the Bible and the way Jesus treated all of His children, regardless of their choices. Our calling is to take to heart the grace that Christ has extended toward us and to offer that grace to our students and others.

## Cell Phone and Other Smart Devices Policy

At PAA, our teachers have the obligation to create positive learning environments for all of our students in their classrooms. Teachers strive to create engaging lessons with limited disruptions to stimulate the minds of their learners for maximum retention of information. With the cooperation of all of our staff and students, we are supporting a caring and respectful culture.

1. Moderate cell phone/smart device use is allowed in the hallways. However, remember that you're surrounded by people and that you should get to know them face-to-face;
2. Store your cell phone in your locker. Please make sure you lock them up to prevent lost or stolen items;
3. Classrooms are a cell phone free zone. Please respect your teachers and others when they ask you to return your cell phone to your locker. Lock it up before you come to class;
4. Consent should be obtained prior to photos being taken by/of other individuals. Some students have requested that their pictures refrain from being on any social media. It's their right!
5. Non-compliance to the above will result in a phone call home and further consequences, should they be necessary.

## Lost & Found

Lost and Found items are brought to the lost and found bin and will be put on display at the end of each semester if not previously claimed. If you have lost something, please inquire at the office to see if someone has found and returned it. Any items unclaimed at the end of each semester are donated to the charity of our choosing.

## Student Organizations

### Class Executives

Elections for class executive are held by secret ballot in September. As an exception to this, the Grade 12 Class President and Vice-President are elected by secret ballot nearing the end of the second semester of their grade 11 year.

Each class executive fills the following positions:

- ❖ President
- ❖ Vice-President
- ❖ Pastor
- ❖ SA Representative
- ❖ Secretary/Treasurer
- ❖ Communication

### Student Association

All full-time students at PAA automatically become members of the Student Association (SA). Elections are held at the end of the school year and in September. Students who exhibit Christian principles and leadership skills, and have submitted a completed reapplication form for the following school year, may run for office.

- ❖ President
- ❖ Vice-President
- ❖ Pastor
- ❖ All Grades Representatives
- ❖ Secretary/Treasurer
- ❖ Communication
- ❖ Athletics Representative

### Additional Clubs

Many organised activities and clubs form throughout the school year. Please pay attention to the bulletin boards and announcements to participate in these opportunities. Additional may include praise bands, Board Game Club, Knitting Club, Culture Club, Running Club, Campus Ministries and intramurals.

# Spiritual Life

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## Chapel & Week of Prayer

As part of our Religious Studies programming, students attend Chapels weekly every Monday or the first day following a break. This whole school event brings us together as believers and helps in building a positive school culture. Our campus ministries teams are very involved and plan activities to support our community. In conjunction with chapel, twice a year we have Week of Prayer. This time is a daily activity that adds to our Religious Studies program and enhances students' overall spiritual experience at PAA.

## Service

Service opportunities are presented throughout the year and students are encouraged to participate, as this is their opportunity to reach out and make a difference in their community.

## Mission Trips

Mission trips take place when scheduled by the Chaplain in conjunction with administration. Requirements for participation include the following:

- ❖ Students must be in good academic standing.
- ❖ Students must be trustworthy and able to comply with authority.
- ❖ Priority will be given to students who have not previously participated in a PAA mission trip.
- ❖ Priority will be given to grade 11 and 12 students (as grade 10 students will have an opportunity for later trips).
- ❖ All funds necessary for the trip are the sole responsibility of the student. Any outstanding amounts will be applied to the student's account.
- ❖ Fundraising opportunities will be provided by the school.

# Panther Athletics

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## Participation

Participating in the PAA Athletic Program is an exciting and important privilege. With this privilege comes many opportunities and responsibilities. We will have the opportunity to improve and develop our skills as athletes, and continue to develop as a person through interactions with coaches, teammates, and opposing teams throughout the season. It is our responsibility as Christian athletes to represent the character of Christ in all that we do.

## Academic Expectations

Being a student athlete requires commitment. It requires commitment both to being a student and to being an athlete. People who take both of these commitments seriously usually turn out to be more responsible, well rounded adults capable of juggling multiple responsibilities successfully.

Your commitment to being a student is just as important as your commitment to being an athlete. As such, you will need to adhere to the following academic policies:

- Student athletes need at least a 60% average in each class to participate in games.
- Student athletes need at least a 50% average in each class to participate in practices.
- For clarification, students with a class average between 50% and 60% can participate in practice and attend games, however, they will be restricted to the bench where they can cheer on their fellow teammates.
- Students with a class average lower than 50% will not be allowed to go to practices or games. They need to focus strictly on their academics.
- Players with an unexcused absence will not be allowed to go to a practice or play in a game on the same day.

## Trips & Tournaments

Students are expected to uphold appropriate conduct when participating in tournaments and trips. All student behaviour policies (p. 18) apply for the duration of the trip and failure to comply will result in disciplinary action (p. 19). Tournament fees are separate from other school costs and vary by event. When choosing to participate in trips and tournaments it is important to take into consideration your educational goals as often these events take away from instructional time. These may include, but are not limited to, the Fall Classic (Walla Walla), the Northern Classic (Burman), and the Spring CASA Trip (Fraser Valley).

# Safety & Security

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## Fire Drills

We are required by Alberta Education to administer 6 drills throughout the year. When the fire alarm sounds, everyone is to leave the building by the nearest fire exit. Once outside the building, students are to remain with their class until they are informed otherwise by their teacher.

## Visiting Hours

Students visiting from out of town or who want to come visit former teachers or classmates, are welcome during visiting hours (12:00-1:00pm). Times out of these hours must be approved by the school administration.

## Driving

To protect all of our students, it is not permitted to travel in another student's vehicle for school-sponsored events. Students can travel in the PAA bus to and from various events or in an approved vehicle with \$2 000 000 insurance coverage.

## Leaving During the School Day

Students, under the age of 18 years, must have parental permission to leave campus during school hours.

## Inclement Weather - Bus Cancellations and School Closures

PAA takes precautions to ensure the safety of all our students and staff. When roads or weather conditions jeopardise their ability to get to and from school, our school is proactive in ensuring the well-being of all our stakeholders. Should safety be a concern due to inclement weather, parents/guardians/students and staff will be notified through an automated notification system (text and phone call) about bus cancellations and school closures. In addition, the school will post this communication on all of our media platforms. Please note that PAA and CHCS work closely together to ensure streamlined communication between both campuses.

## Stay Connected

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### Email and Google Suite

Every PAA student is assigned a PAA email for use during their time at our school. This account should not be used as a sign in for any other site as it is disabled after graduation.

Google Docs and Drive are an integral part of our program at PAA. Please ensure you are checking your email regularly for campus-wide information. It is expected that all students will respect the use of their PAA email with the understanding that emails will be disabled after graduation and deleted one year later.

### PAA Website/Calendar

Our website displays our [calendar](#) with upcoming dates, events, and important news information. Please subscribe to our calendar so you don't miss out on these dates.

### Social Media Presence

PAA has an active social media presence. To stay updated on current and upcoming events please subscribe to our various social media platforms.

Website: <https://www.paa.ca/>

Facebook: <https://www.facebook.com/ParkviewAdventistAcademy>

Instagram: <https://www.instagram.com/paa.news/>

Twitter: <https://twitter.com/paanews>

Please understand that each year these platforms are cleared up and reflect only the current academic year.