

PARKVIEW ADVENTIST ACADEMY - LACOMBE, AB
Belong. Believe. Become

Educational Assistant ~ Part-time Position (0.5FTE)
August 26, 2024 - June 30, 2025



Parkview Adventist Academy is hiring a part-time (0.5FTE) Educational Assistant for the 2024-2025 school year. We are a vibrant and growing multicultural Seventh-Day Adventist High School located in Lacombe, Alberta. In collaboration with classroom teachers and the school administrative team, the Educational Assistant, will be working with small groups and/or individual students to support their learning and/or physical needs.

Duties:

- Work with students with learning difficulties and/or behavioral challenges;
- Provide assistance for student learning in the classroom under the supervision of the classroom teachers;
- Assist in preparing instructional activities and maintaining a healthy learning environment;
- Work independently and in cooperation with teachers and the school administrative team;
- Additional duties may be prescribed, as deemed reasonable, by the principal or vice-principal.

Qualifications:

- Education Assistant Certificate or Diploma or Post-Secondary education is an asset;
- Understanding of positive behavior interventions and supports;
- Ability to problem solve in a manner that respects the dignity of all learners;
- Willingness to accept new challenges and learn new ideas;
- Christ-Centered approach to instruction and relationship building.

Details:

- Part-time position (0.5FTE) commences **August 26, 2024 until June 30th, 2025**
- Hours of work: **Monday-Thursday 9am-2:15pm & Friday 8am-12:35pm**
- Remittance will be calculated based on experience and education
- As a condition of employment, new employees are required to provide a current **Vulnerable Sector Check and Intervention Record Check**.

Deadline for applications: Until position is filled

Please include a cover letter, resume, and two reference letters in one PDF document.

Please e-mail the package, quoting the job posting to the attention of:
Mr. Dani Desjardins, Principal
Parkview Adventist Academy
principal@paa.ca

***While we appreciate all submissions, only those selected for interviews will be contacted. ***