



## **PARKVIEW ADVENTIST ACADEMY - LACOMBE, AB**

### **Educational Assistant ~ Part-time Position**

**August 28, 2023 - June 28, 2024**

Parkview Adventist Academy is hiring a Part-time Educational Assistant for the 2022-2023 school year. We are a vibrant and growing multicultural Seventh-Day Adventist High School located in Lacombe, Alberta. In collaboration with classroom teachers and the school administrative team, the Educational Assistant, will be working with small groups and/or individual students to support their learning and/or physical needs.

#### **Duties:**

- Work with students with special needs and/or severe behaviour;
- Provide assistance for student learning in the classroom under the supervision of the classroom teachers;
- Assist in preparing instructional activities and maintaining a healthy learning environment;
- Work independently and in cooperation with teachers and the school administrative team;
- Additional duties may be prescribed, as deemed reasonable, by the principal or vice-principal.

#### **Qualifications:**

- Education Assistant Certificate or Diploma or Post-Secondary education is an asset;
- Understanding of positive behaviour interventions and supports;
- Ability to problem solve in a manner that respects the dignity of all learners;
- Willingness to accept new challenges and learn new ideas;
- Christ-Centered approach to instruction and relationship building.

#### **Details:**

- Part-Time Position commences **August 28th, 2023 until June 28th, 2024**
- Hours of work: Monday to Friday (to be determined)
- Remittance will be calculated based on experience and education
- As a condition of employment, new employees are required to provide a current Vulnerable Sector Check and Intervention Record Check.

**Deadline for applications:** May 30, 2023 @ 12:00 p.m.

**Please include a cover letter, resume, and two reference letters in one PDF document.**

Please e-mail the package, quoting the job posting to the attention of:  
Mr. Dani Desjardins, Principal  
Parkview Adventist Academy  
[principal@paa.ca](mailto:principal@paa.ca)

\*\*\*While we appreciate all submissions, only those selected for interviews will be contacted. \*\*\*